*If the beneficiary is a contracting entity within the meaning of section 5 of the Act on Public Procurement and Concession Contracts (1397/2016) that purchases goods or services for its project, Business Finland must, in accordance with the RRF Regulation (Regulation (EU) 2021/241 of the European Parliament and of the Council establishing the Recovery and Resilience Facility), collect certain information about the supplier of the services or goods (contractor) related to the project of the contracting entity and its possible subcontractors.*

With this form, you can provide information about the organization supplying the goods or services (i.e., the contractor) and the contractor’s subcontractors. Information on foreign contractors and subcontractors is reported using the [Notification of a foreign contractor](https://www.businessfinland.fi/4a7bbe/globalassets/finnish-customers/01-funding/08-guidelines--terms/forms/notification-of-foreign-contractor-and-subcontractor-information.docx).

Fill in the information on page 2 according to this instruction

Information on contractors and subcontractors is collected from suppliers of services and goods directly related to the project (material and equipment costs, equipment purchases, purchased services, and other costs), excluding suppliers of ancillary services relating to indirect personnel and overhead costs (e.g., administrative services) and travel-related services. If procurements can be considered the measure’s core activities, the information on contractors and subcontractors must also be collected for small procurements, i.e., also for procurements that do not exceed the national or EU thresholds defined in the Procurement Act. The information to be collected includes the contractor’s and subcontractor’s name (first and last name or company name) and a piece of identifying information (date of birth or business ID | VAT number | Tax ID).

Contracting authorities include, for example, state authorities, officials of wellbeing services counties and joint authorities for health and wellbeing, municipal authorities and officials of joint municipal authorities, the Evangelical-Lutheran Church and the Orthodox Church as well as their parishes and other authorities, state-owned companies, institutions of public law character referred to in the Procurement Act, and any party to a procurement that has received support for the procurement from the aforementioned contracting authority worth more than half of the value of the procurement. Consequently, a company or an entity may also be a contracting authority in situations where the amount of public aid received for the procurement in question exceeds 50%.

In addition, in accordance with the RRF Regulation, Business Finland must also collect and store the first and last names and dates of birth of the actual owners and beneficiaries of the contractors. Actual owners and beneficiaries are defined in the EU’s Anti‑Money Laundering Directive and the Finnish Act on Preventing Money Laundering ([PRH’s instructions on Obligations under the Act on Preventing Money Laundering](https://www.prh.fi/en/kaupparekisteri/beneficial_owner_details/who_is_a_beneficial_owner.html)).

Beneficiary information of Finnish entities has been collected in the Trade Register maintained by the Finnish Patent and Registration Office (PRH), and Business Finland may, with the permission of PRH, use its information on beneficial owners and beneficiaries for the monitoring and reporting purposes of RRF funding. The register maintained by PRH does not contain all the beneficiary information, which means that Business Finland may need to request additional information from the beneficiaries. In order to avoid additional information requests, the beneficiary must remind the contractor to submit a notification of beneficial owners as required by the Act on Preventing Money Laundering and notify the Trade Register of changed beneficiary information ([PRH-Trade Register-Notification of beneficial owners](https://www.prh.fi/en/kaupparekisteri/beneficial_owner_details.html)).

Procurement ID refers to the unique procurement decision identifier associated with the beneficiary’s own accounts.

Fill in this information

|  |  |  |
| --- | --- | --- |
| Name of the contractor | Contractor’s Business ID | Procurement ID |
|  |  |  |

|  |  |
| --- | --- |
| Name of the subcontractor | Subcontractor’s business ID |
|  |  |
|  |  |
|  |  |
|  |  |

If there is more than one contractor, add a new table for each contractor and its subcontractors.
The connection between the contractor and the subcontractors it uses must be verifiable.

[Privacy statement for the customer register of Business Finland's funding information system](https://www.businessfinland.fi/en/privacy-policy)